ONLINE TRAINING
OTS
S Y S T E M S

800-680-3789 Student Support Line
888-633-3414 FAX
info@otsystems.net

Group Training Roster for Online Training

This roster is to be used when students take online training in a group environment. While Online Training Systems, LLC. supports this type of training we make no guarantees about the attendance of the attendees listed below and shall be held harmless should issues arise.

INSTRUCTIONS – When "attending students" are ready to take an exam, please fill out this form entirely and submit it by either scanning and emailing this form to info@otsystems.net, or faxing the completed form to 888-633-3414. Please note - incomplete forms will be ignored. *It is best to follow up with a phone call to Ext. 300 once this form has been submitted.*

Lead Student Name (Student Signed Into their Account) _____ / _____
Student Signature

Training Proctor _____ / _____ Date _____
Proctor Signature

Class Name _____

Sections Taken This Session _____ Exams Needed _____

Call back phone number _____ Contact Name _____

Other Attendees (*Attending Students*)
(*Each student must have their own student account and take their own exams*)

Each student must print their name and sign the roster **or credit will not be issued.**
PLEASE PRINT CLEARLY or CREDIT WILL NOT BE ISSUED

1. _____
   Student Name/Signature

2. _____
   Student Name/Signature

3. _____
   Student Name/Signature

4. _____
   Student Name/Signature

5. _____
   Student Name/Signature

6. _____
   Student Name/Signature

7. _____
   Student Name/Signature

8. _____
   Student Name/Signature

9. _____
   Student Name/Signature

10. _____
    Student Name/Signature

By signing this roster, we affirm this information to be true. **Page _____ of _____**